Accounts and Password FAQs

What type of USEK accounts is available?
- Wireless, e-learning and windows login (Your username and password combination is the same for Wireless, e-learning and windows login (labs))
- Banner (ID and PIN Code)
- E-mail Account (username@net.usek.edu.lb and password)

How do I know my username?
- Visit http://webapp.usek.edu.lb/pin
- Enter your ID and click on “Show username”.

How do I know my email account?
- Visit http://webapp.usek.edu.lb/pin
- Enter your ID and click on “Show my e-mail”.

Enter your ID: [Input field]
Show username [Button]

Enter your ID: [Input field]
Show my e-mail [Button]
How do I know my email password?

The default password is USEK_stu or Usek00.

Forgot my PIN; what to do?

- Visit http://webapp.usek.edu.lb/pin
- Enter your ID and click on “Send me my PIN”

- Note that USEK email (username@net.usek.edu.lb) should be activated first by logging in to www.live.com

Forgot my email password; what to do?

If, for whatever reason, you do not have or do not know your password to access your student email, you will need to refer to the IT helpdesk by sending an email to servicedesk@usek.edu.lb.

Forgot my Wi-Fi / e-learning password; what to do?

Please refer to the IT helpdesk by sending an email to servicedesk@usek.edu.lb
Your username and password combination is the same for Wireless, e-learning and windows login (labs).

For Banner Web Registration:

Please go to http://self.usek.edu.lb
For assistance, please call 09 - 600 499.
For e-learning access:

Please go to http://elearning.usek.edu.lb

For your Virtual Desktop Interface (VDI) at USEK:

Please go to https://desktop.usek.edu.lb
For first time login go to www.citrix.com, click on “downloads” tab and install “Citrix receiver” for your PCs, Laptops, MAC, Smartphones and tablets.

Campus Card System: MACard FAQs

What is a MACard Student?

MACard or Student ID serves as an identification card at the security gate entrance, as an electronic key to use entitled services and as a debit card to make purchases.

Why is a MACard Student necessary?

The MACard ID helps facilitate the students’ life, making it the quickest, most convenient method of payment available on campus.

Why do I need my MACard?

- Access USEK Campus.
- Library services: Copy/Print.
- Registrar office: Pay for official papers.
- Bookstore: Pay for purchases.

How do I get my MACard?

Please refer to the Registrar Office to get your MACard.
For inquiries please email us at registrar@usek.edu.lb

How do I charge my MACard?

The black netlink loader, located in the hall of Bloc A (under the church), is used to add money to cards on a self-service basis.

- Show your USEK MACard to the reader.
- Insert the value you would like to add.
- Press “D” to end session.
How do I Print, using my MACard, at the Central Library?

Refer to the “Printing Queue USEK” document.

How do I make a Photocopy, using my MACard, at the Central Library?

The copier machines, installed at the Central Library, are used for photocopying.

- Show your MACard to the reader to check your balance.
- Make your copies.
- Once you’re done, click “CLR”.

USEKWIFI Connection FAQs

Who can use the wireless services?

Any student, Faculty or Staff member, who has activated his/her account, is eligible to use the wireless service.

Supported computers and Mobiles?

Most computers and mobiles equipped with wireless network should work.

- Windows: XP, Vista and 7.
- Mac.
- Mobile phones: Android (Samsung, HTC…), IOS (Apple), Symbian (Nokia), Blackberry OS.

How do I configure Usekwifi on my computer?

Instructions for configuring wifi are based on your operating system.

Please find below the required steps permitting access to Usekwifi on Windows 7, Windows Vista and Windows XP computers.
A. Windows 7:
   1. On your taskbar, click on the wireless network icon, choose “Usekwifi” and click “Connect”.
   2. In the windows Security Prompt, enter your username and password.
   3. In the Windows Security Alert Prompt, click on “Connect”.

![Wireless network icon with options](image1)

![Windows Security Prompt](image2)

![Windows Security Alert](image3)
B. Windows Vista:

1. On your taskbar, right click on “Network Connections” icon and select “Connect to a network”.

2. Select Usekwifi and then click on the “Connect” button.

3. Click on “Enter / Select additional log on information”.
4. When getting the “Enter Credentials” window, enter your username, password and USEK domain. Press “OK” to exit.

5. Press “OK” to approve the correct Certificate and establish the connection.
6. The last window indicates that the connection to Usekwifi is successfully established. Check the two checkboxes to avoid repeating the same procedure each time you would like to connect to USEK Wireless network. Press the “Close” button to close the window.

C. Windows XP:

1. To start, enable the wireless network connection: Go to “Start”, “Control panel”, and “Network Connections”, right click the “Wireless Network Connection” icon and select “Enable”.
2. After enabling the wireless network connection, the wireless icon must appear at the laptop system tray. Right click the icon and select “View Available Wireless Networks”.

3. Choose Usekwifi.

5. In the preferred networks panel, click the “Add” button.
6. In the windows network properties, enter the network name (SSID) as Usekwifi. Then in the network Authentication list, choose WPA, and as Data Encryption, select TKIP. Then approve your input by pressing the “OK” button.

7. Click on “Authentication” tab; choose Protected EAP (PEAP) as EAP type. Then, press “Properties”.
8. In the “Protected EAP Properties” window, press the “Configure” button.

9. Uncheck the “Automatically use my windows logon name…” and then press “OK”.
10. Close all windows then click on "Wireless Network Connection" message above the wireless icon in your taskbar.

11. When getting the “Enter Credentials” window, enter your username, password and USEK domain. Press “OK” to exit.
12. Click on the “Wireless Network Connection” message.

13. Press “OK” to approve the correct certificate and complete the connection procedure.

For further clarification and support, please refer to the IT helpdesk – Faculty of Letters.

How do I configure Usekwifi on my mobile device?
Instructions for configuring wifi are based on your operating system.

Please find below the required steps permitting access to Usekwifi on Apple Iphone, Android, Blackberry and Symbian.

A. Apple Iphone - IPOD - IPAD:
   1. Find and select the “settings” icon on your Iphone or Ipod touch.
      If your Wifi setting is currently set to OFF, tap it to toggle ON the Wifi access.

2. Once your Wifi is enabled, you should see all available networks. Tap to select Usekwifi.

3. Type in your username and password and select “Join”.

4. **Click on “Accept” to approve the certificate.**

**B. Android (Samsung, HTC…):**

1. **On your Android device, select the “Settings” icon.**

3. If wifi is not already turned ON, tap the check mark to turn it ON. When wifi is enabled, available networks will appear below. Choose Usekwifi.

4. Enter your username on the identity text box, and your password on the password text box.Anonymous Identity should be kept blank.
Select “connect”.

C. Blackberry:
1. Go to “settings” icon and turn ON Wi-Fi.
Highlight and select “Set up Wi-Fi Network”.
2. A "Welcome to setup Wi-Fi page" is opened. Highlight and click “Next” at the bottom of the screen.
   The next page will prompt you to select an option. Highlight and select “Scan for Networks” at the top of the list.

3. Highlight and select Usekwifi. This will bring you to the Wi-Fi security page.
   Tap in your username and password and choose “Equifax secure certificate” on the certificate text box.
4. When you’re done, highlight and select “connect”.
5. As long as there is no problem connecting, you will then come to a completion page displaying “Wi-Fi success”.

D. Symbian (Nokia):
   Please refer to the IT Helpdesk – Near the Faculty of Letters to configure your wireless connection.

   For further clarification and support, please refer to the IT Helpdesk – Near the Faculty of Letters.

Who do I contact if I need assistance?

IT Support Helpdesk – Near the Faculty of Letters.
Office times: 8:00 a.m. - 5:30 p.m.
Email: servicedesk@usek.edu.lb